

HOSPICE VOLUNTEER OPPORTUNITIES:

(* Indicates parental approval is necessary prior to performing tasks)

_____ **Non-Emergency Transport Drivers ***

Pick up and transport clients with pets to and from veterinary appointments. Must possess valid drivers license and have a clean driving record with proof of insurance. Reliable vehicle required

_____ **Dog Walkers ***

Walk dogs and assist in socialization and basic obedience training

_____ **Donation Banks ***

Assist in fundraising and public relations by placing donation banks with local businesses, then maintaining weekly pick-up of funds raised

_____ **Events/Fundraising**

Assist in pre-event planning, set-up and take-down exhibit on day of event, customer service during event

_____ **Food Bank ***

Collect and deliver pet food to citizens in need, allowing them to feed their animal companions without sacrificing their own personal nutrition or having to give up ownership of their pets

_____ **Office/Computers**

Assist in day-to-day office operations: greet visitors, answer telephones, file, data entry, research, adoption paperwork

_____ **Public Education**

Facilitate presentations for schools, community organizations and Hospice events

_____ **Write your own volunteer job description; what would you like to do?**

ADVANCED OPPORTUNITIES: These opportunities are available only to volunteers with previous Experience

_____ **Care Coordinator**

Schedule veterinary appointments with affiliated doctors' offices and veterinary medical facilities, arrange transportation if required and maintain communications between medical personnel and Hospice clients

_____ **Community Outreach Director**

Initiate relationships with community groups, professional associations, public interest groups and local government and work toward mutually supportive enterprises

_____ **Director of Volunteers**

Using networking events and community outreach opportunities recruit Hospice Volunteers, establish training/orientation and volunteer scheduling

_____ **Events Coordinator**

Schedule and attend community events representing Hospice

_____ **Grants Writer**

Research and write grant applications for local, state, federal and private granting agencies

_____ **Internet Manager**

Build Hospice brand through management of online resources including: SEO, social networking, blogging, internet marketing, merchandising and multimedia

_____ **Membership Coordinator**

Initiate membership enrollment strategy and maintain all communications between Hospice and Membership, produce monthly newsletter

_____ **Public Information Officer**

Establish public relations base utilizing local/national media outlets, write Public Information notices, submit press releases and respond to information requests from media

Reasons for wanting to volunteer at For Paws Hospice: _____

Previous volunteer experience: _____

Allergies, physical disabilities which may limit your participation: _____

Tasks you would prefer not handling: _____

Breeds and number of pets you currently own: _____

Animal experience other than pet ownership: _____

Please read the following information closely. It is intended to make your experience at For Paws Hospice an informed, safe and enjoyable one.

1. Animal Bites and/or Scratches

I understand that I must immediately report all bites and/or scratches to the designated person in charge.

2. Rabies

The risk of coming into contact with a rabid animal is extremely rare, however possible.

If I have any questions or concerns, I agree to speak to the Volunteer Coordinator or Executive Director prior to volunteering. I understand that pre-exposure rabies shots are available but Not required. I also understand that the pre-exposure vaccine does not prevent rabies; it merely reduces the number of injections required after contact with a rabid animal

3. Terms and Conditions of Volunteering

- a. I fully understand and agree to provide my services to Hospice without express or implied promise of salary, compensation, employment type benefits including but not limited to employment insurance programs, worker's compensation accrual in any form, vacations or sick time.
- b. I fully understand that Hospice encounters animals in the pursuit of its stated mission; the disposition of these animals is not always known to Hospice. I agree to hold Hospice harmless for any injury(s) that I may incur, including but not limited to, animal bites and/or scratches that I may sustain from handling animals during the course of my volunteer duties.
- c. I fully understand and agree to assume all risks involved in any and all duties that I perform for Hospice in my volunteer capacity. Such duties might include, but are not limited to, animal handling, travel, staff assistance and other foreseeable volunteer duties. I also agree to follow the policies and procedures of For Paws Hospice.
- d. I fully understand that Hospice expects a high standard of moral and ethical conduct from volunteers in their relations with our human clients and their companion animals. I agree to adhere strictly to these standards in my volunteer capacity while at or representing Hospice.
- e. By signing on as a volunteer with Hospice, I state that I have completed the interview and training process I have given.

4. Tetanus: For Paws Hospice recommends that you have a Tetanus shot before you begin volunteering.

If you have an up-to-date tetanus shot, please provide Hospice with proof of vaccination.

Date of last shot: _____

